

## Appendix B-3

### CAPITAL IMPROVEMENT PROPOSAL ESTIMATED NECESSARY EXPENSES & KEY MILESTONE DATES

Project Name: \_\_\_\_\_ Agency: \_\_\_\_\_  
Project #: \_\_\_\_\_ Priority #: \_\_\_\_\_  
Prepared by: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

#### Identify estimated costs of eligible reimbursement expenses:

**1. Planning, Environmental Compliance, & Preconstruction Engineering & Design\*** (pre-design sketches & conceptual drawings; environmental assessment and permitting, specialist surveys/reports for archaeology, wildlife, biology, etc.; architectural & engineering analysis, design, surveying, & field investigations; construction drawings, specifications, cost estimates, and engineering technical reports)

\$ \_\_\_\_\_ %

**2. Construction Contract Costs** (including labor, supplies & materials, construction management, etc.; sampling/ testing; site restoration; and government furnished supplies and materials)

\$ \_\_\_\_\_ %

**3. Project Equipment**

\$ \_\_\_\_\_ %

**4. Travel** (including per diem where official travel status is required to carry out project, such as serve as COR, experts to review reports, etc.)

\$ \_\_\_\_\_ %

**5. Official Vehicle Use** (pro rata cost for use of Official Vehicles when required to carry out project)

\$ \_\_\_\_\_ %

**6. Other Direct and Contracted Labor:** Agency payroll for the Contracting Officer to do project procurement, COR, Project Inspector, Sec. 106 Consultation, NEPA Lead, Project Manager, Project Supervisor, and subject experts to review contracted surveys, designs/drawings, plans, reports, etc.; Also covered is the cost to contract for a Project Manager and/or Project Supervisor if contracted separately from other project contracts.

\$ \_\_\_\_\_ %

**7. FWS Consultation—Endangered Species Act**

**8.. Federal Direct Labor** (to perform project construction)

\$ \_\_\_\_\_ %

**9. Other Necessary Expenses** (See Appendix B-9)

**10. Balance of Contingency Funds**

\$ \_\_\_\_\_ %

**TOTAL\*\*:** \$ \_\_\_\_\_ %

#### Estimated Key Milestone Dates:

Environmental Decision Notice/FONSI Date: \_\_\_\_\_

Construction Contract Award Date (list for each contract): \_\_\_\_\_

Final Completion Date (mm/dd/yyyy – must be through reimbursement request submittal): \_\_\_\_\_

\*Total not to exceed 27% of total project cost, even if Federal labor is used to perform this work.

\*\*Total dollar percentage may be 100% of amount approved by the Secretary plus any contingency percentage approved by the Secretary for projects in a given round.

**COMMENTS** \_\_\_\_\_